



## **Extended School Closure Plan- Phase 1 and Phase 2**

### **Extended School Closure Plan- Phase 1 (Beginning March 19, 2020)**

Extended School Closure is defined as 5 or more consecutive school days when school is not in session due to local or state mandates (acts of God, governmental action, riot, war, fire, epidemic, pandemic, civil unrest, flood, acts of terrorism, earthquake, weather, other threats to the safety of students and staff, national emergencies, facility, mechanical, electronic, or communication failures, or any other cause beyond ASUA's reasonably foreseeable control.) This does not include scheduled school breaks.

#### **Alternate method of instructional Delivery:**

1. Use of Zoom for online instructional delivery
  - a. Each classroom teacher has an assigned Zoom room with an individual Meeting ID link.
    - i. Each teacher uses their assigned computer to deliver the instruction.
    - ii. Administration creates a schedule of the classes that provides families with the links and times via daily email.
  - b. Teachers will prepare two 30 minute live online instruction periods per day between the hours of 9-12.
    - i. Reading
    - ii. Math
  - c. Teachers assign or provide two online resources for students to work on outside of live instruction.
    - i. iReady
    - ii. Brain Pop
    - iii. Reading A -Z
    - iv. Other accessible online programs.
2. Related service providers and behavior specialists provide each child with an activity each day by email for them to complete, with the support of their family, in their area(s) of need.
3. Students would require a parent/guardian in the home to assist with accessing online instruction and to support them during their time completing the activities.
4. Students who do not have devices at home will be handled individually and offered devices as needed.



## **Instructional Delivery Requirements for Online Live Lessons for Classroom Teachers:**

1. PPT for each lesson that includes:
  - a. Warm-Up (Review, Activating Prior Knowledge)
  - b. Direct Instruction
  - c. Guided Practice
  - d. Review
  - e. Independent Practice (Worksheet, online program, activity, etc)
2. Two lessons a day 30 minutes in length each following this format with cameras on for staff.
3. Teachers should log into Zoom no less than 10 minutes prior to scheduled class
4. Teachers should have email accessible for contact by families before and after class and throughout the school day hours.
5. Teacher should send out an email by 8:00 am each day with:
  - a. Class times and Zoom link
  - b. Schedule for rest of day including
    - i. Supplemental online activities
      1. Can be structured or “menu” style based on student need.
    - ii. Related Services “activities” and email of the related services providers
  - c. Master schedule grid developed by ASUA Administration for teachers to provide to parents.
    - i. Online Google Doc version
    - ii. Related Service providers fill in by 3:00pm the day before with their activities so it can be sent by 8:00 am the next morning.
6. Instructional Assistants
  - a. Join online and support class and conversation. Assist teacher with prep as appropriate.



## **Extended School Closure Plan- Phase 2 (Beginning March 30, 2020)**

1. ASUA began offering direct small group online instruction as of Thursday, March 19th in the areas of reading and math. Additionally, we have been providing individualized resources to families in the student's areas of need for speech, OT, and social skills. Students have attended classes online via Zoom since March 19th.
2. Each student has been sent a daily list of items, including their direct online instruction schedule, which also includes the internet-based programs they use normally (iReady, Reading A-Z, etc.). They have been provided the websites and login/password. We also offered devices for students who needed them.
3. Starting Monday, March 30th, 2020, student online instruction will be further individualized and will be provided individually for some students and in small groups for others. Additionally, related service providers (who have attended webinars today on delivering services via computer) will begin providing individualized speech and OT through Zoom. We are also continuing to provide group social skills, dance-movement therapy, and music therapy through Zoom.
4. Parent resources have been offered through special groups via social media and email. Additionally, parent support resources in the form of "office hours" with ASUA's specialists (related service providers, behavior specialists, etc) will be made available to all parents in Zoom for drop-in or by appointment.
5. ASUA has been in constant communication with our families and will remain so. Copies of those communications are available upon request. LEA representatives can also be copied on future communications upon request.
6. While ASUA understands that the Governor (as of March 23, 2020) has now extended the school closure to April 6, 2020, and with students tentatively able to return to school on April 9, 2020, ASUA is proceeding with the the plan above that can in place longer than April 6th, if needed. In that vein, ASUA will be setting up IEP meetings virtually with families and LEAs for students placed with ASUA via contract/NOREP to make the necessary revisions to reflect the current crisis.



# A STEP UP ACADEMY

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## **1:1 Instructional Assistant Roles and Duties**

1. Students at A Step Up Academy who are supported by 1:1 Instructional Assistant will continue to be supported daily with 1:1 ratio support during an extended school closure in live online small group direct instruction, live online individual targeted work times, live online related services groups, and live online individual related services.
2. 1:1 Instructional Assistants will support, collect data, and extend IEP goal targeted direct instruction, under the supervision of the Special Education Teacher, in individual breakout room interactions as well as small group instruction daily.
3. 1:1 Instructional Assistants will provide continuity of ABA-based behavioral support plans in the online environment and will provide support and strategies to parents when students are attending direct academic and related services instruction daily, in addition to data collection.
4. 1:1 Instructional Assistants will attend related services groups (speech, OT, music therapy, dance-movement therapy, and social skills) daily with their assigned student to provide support, implement behavioral strategies, and collect data.
5. 1:1 Instructional Assistants will attend individual related service sessions (speech and OT) to provide ABA-based behavioral support and strategies as well as to help with generalization across all settings.